

TELEPHONE ORIENTATION

SNOM D715 Series IP Phone

For Binary Networks

Hosted PBX





Global Directory

Voicemail Indicator

Onscreen Display

Do Not Disturb

Context Keys

Voicemail Button

Programmable Keys

Headset/Speaker

Volume Control

Mute

Programmable Keys



Programmable
Keys

Press the button to
activate the key.

RED indicates the
extension is in use.

The Programmable keys can represent:

- **Line keys for your extension**
- **See & Call other extensions on your telephone system**
- **Speed dial for frequently used numbers**
- **Shortcuts to common functions**

These keys can be the same or different for each staff member.

If you would like this configuration to be changed, please contact Support

Onscreen Display / Context Keys



Onscreen Display

Context Keys

The Onscreen Display shows the current state of the phone.

Idle will show your extension number and name.

The Onscreen Display has different states:

- Idle, Connected, Ringing, Holding, Dialing

The context keys will change based on the current state of the phone.

Phone is idle

Context Buttons will show:

- Personal Directory
- Call History
- Call Forward
- Phone Info

Phone is dialing

Context Buttons will show:

- Enter Number

Phone is ringing

Context Buttons will show:

- Xfer (Call Deflection)

Phone is Connected

Context Buttons will show:

- Rec (Call Recording)

Voicemail



Voicemail Indicator

Voicemail Button

TIP:

You can choose to have Voicemails sent to you via email (with or without an attachment)

You can enable this in your extension portal.

Each phone has **Voicemail** enabled by default.

The **Voicemail button** and **Voicemail indicator** will illuminate **RED** if you have a message waiting.

When you press the voicemail button for the first time, you will be prompted to **record your greeting, record your name** and **choose your pin**.

Audio Controls



TIP:

The volume control will adjust the volume of either:

- Handset
- Speaker
- Headset
- Ringer

Depending on what is in use at the time.

Press ✓ button after desired volume is achieved.

MUTE – Will disable the microphone on your handset (when call is connected)

SPEAKER – Will swap the call from handset to speaker mode OR initiate a new call on speaker.

HEADSET – Will enable/disable the headset option.

VOLUME CONTROL – Make your current call louder/softer

Transfer a Call

Blind Transfer *(Unattended Transfer)*

You **do not** wish to introduce the call to another extension (Party "C")

Step 1 – When a call is connected with Party "B", the **XFER (TRANSFER)** button will appear. Press the **XFER** button



Hold Button

Transfer Button

Step 2 – Press the **programmable key** for the extension you want to transfer the call to *** OR ***

Dial the telephone number of the extension you want to transfer the call to and press ✓

Transfer a Call

Attended Transfer

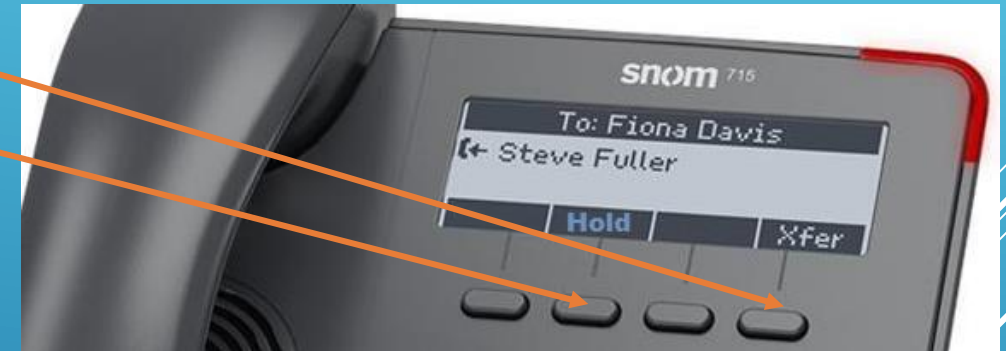
You do wish to introduce the call to party “C” (e.g. another extension)

Step 1 – While the call is connected, press the **HOLD** button on the Context Display.

Step 2 – Press the **programmable key** or the **extension number** of party “C” followed by ✓

Transfer Button

Hold Button



Programmable Keys

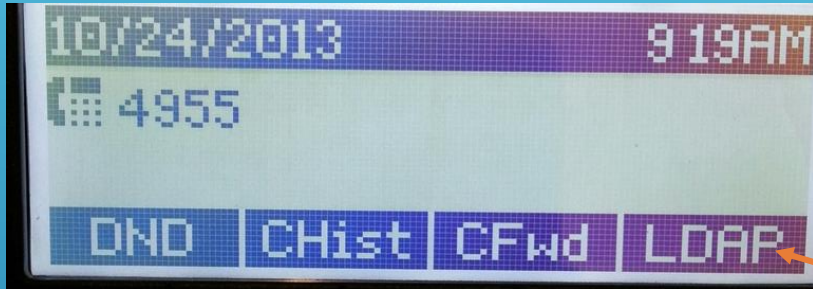


Step 3 – If Party C wishes to accept the call, press **XFER**. Calls will be joined.

If Party C **does not** accept the call, press **X** to terminate the call. Return to Party “B” (currently on hold) by selecting the flashing line.

Address Book

Global Directory



Global Directory



Global Directory

A telephone address book can be uploaded to the Hosted PBX. The address book is common to all users. It is available by pressing the **LDAP** key.

Personal Directory

The telephone can store a number of private phone book entries. These are accessible by pressing **DIR** on the onscreen display (while phone is idle)